

**USA SOFTBALL MA. JUNIOR OLYMPIC SOFTBALL  
APPLICATION FOR NON-CHAMPIONSHIP  
TOURNAMENT SANCTION 2017 SEASON**

Name of Tournament: \_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Tournament Website: \_\_\_\_\_

Tournament City/ Park: \_\_\_\_\_

Tournament Date: \_\_\_\_\_

Age/Division: (Select)      10U   10C   12U   12B/C   12C   14U   14B/C   14C   16U   18U   18+  
                                

Type of Tournament: (Circle one) Invitational / Open to all  
(Select whether you are selecting the teams that will play in your tournament [Invitational] or if all teams that register will be allowed to play [Open to All])

Format for Tournament: \_\_\_\_\_  
(examples include: 3 pool play/ Single Elimination, 4 game round robin, 2 pool play/ double elimination)

Entry Fee: \_\_\_\_\_ Maximum Number of Teams: \_\_\_\_\_

Name of Person Assigning ASA Umpires for this Tournament: \_\_\_\_\_  
(ASA Assignor MUST be approved by local ASA Commissioner for insurance to be in effect for umpires & teams)

Phone Number for Person Assigning ASA Umpires: \_\_\_\_\_

Number of umpires per game: Friday \_\_\_ Saturday \_\_\_ Sunday \_\_\_

Do you wish to allow teams to enter your tournament via the [ASANewEngland.com](http://ASANewEngland.com) website? YES/NO  
(If yes, you will receive a username and password to the site and it will be your responsibility for maintaining team entries)

Please send completed form and \$50 per age division  
(made payable to ASA/USA SOFTBALL MA.) to:

**Wayne Coe  
30 Morton Street  
Leominster, MA 01453**

**This application must be received by the USA SOFTBALL MA. no later than February 1, 2017. No applications will be accepted after this date.**

**In order for your sanction application to be processed in a timely manner, the following checklist must be completed:**

- Completed sanction form. (Please read the sanction procedures as some have changed.)
- Sanction fee of \$50 per age division made payable to ASA/USA SOFTBALL MA.
- Copy of tournament rules
- Separate sheet explaining any different rules from current ASA rule book

**If items are not completed on this checklist, your sanction application will be delayed.**

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**OFFICE USE ONLY:**

Date received: \_\_\_\_\_

Date sent to local ASA: \_\_\_\_\_

Fee received: \_\_\_\_\_

Approved/ Denied: \_\_\_\_\_

## **USA SOFTBALL MA. LOCAL TOURNAMENT SANCTION PROCEDURES**

All Local Tournament Sanction forms must be completed and submitted with a check or money order for \$50 per age division to the Deputy State JO Commissioner by February 1. No entries will be accepted after this date.

Local Tournament Sanction forms will be submitted by the Deputy State JO Commissioner to the appropriate local area ASA UIC for approval. The local area UIC will review and approve said tournaments. Approvals will be made based on the availability of ASA umpires in the area along with a review of other ASA events taking place in that area and adjacent areas. Please note that cashing of a check does not constitute approval of the tournament. If a tournament is not approved, a full refund will be issued.

The tournament will also be listed on the [ASANewEngland.com](http://ASANewEngland.com) website. Tournaments are encouraged to send a flyer that will be attached to this website, so teams can download it to register.

### **PLEASE NOTE:**

Open tournaments can accept Class A or Class B teams. No Class C teams will be allowed to play in Open events. Class B tournaments can accept Class B or Class C teams. No Class A teams allowed. Class C tournaments can accept only Class C teams. No Class A or Class B teams will be allowed.

Open tournaments CANNOT be held on the same weekend as 'A' State Championships or the 'A' Regionals. They may be held on 'B' State or 'B' Regional weekend so long as the local ASA area or adjacent area is not hosting a 'B' Championship event. The local ASA Commissioner or Deputy State JO Commissioner may supercede this.

'B' tournaments CANNOT be held on the same weekend as the 'B' State Championships or the 'B' Regionals. They may be held on 'A' State or 'A' Regional weekend so long as the local ASA area or adjacent area is not hosting an 'A' Championship event. The local ASA Commissioner or Deputy State JO Commissioner may supercede this.

'C' tournaments CANNOT be held on the same weekend as the 'C' State Championships. The local ASA Commissioner or Deputy State JO Commissioner may supersede this.

Tournaments that have been approved to hold a local ASA tournament during the same weekend as an ASA Championship event MUST refund a team's entry fee in full if they give a two weeks notice to the tournament director that they are dropping out in order to play in the ASA Championship event. Teams must furnish the tournament director proof of entry and final standings from the ASA Championship event prior to receiving a refund.

In order to receive sanctioning by the USA SOFTBALL MA., the tournament agrees to the following: (ASA Code Article 522C)

Only ASA-registered teams are eligible to participate. A list of currently registered Massachusetts teams is available on the MAJOASA.ORG website under registrations. League teams MUST also be registered as travel teams in order to participate in local ASA sanctioned tournaments. For out of state teams, tournament directors MUST contact the USA SOFTBALL MA. to insure those teams are registered with their state ASA. This is in order for your insurance as well as the umpire's insurance to be in effect for your tournament.

All entry forms and websites MUST display 'Sanctioned by the USA SOFTBALL MA.'

Teams must complete ASA rosters and have them available to the tournament director at all times. Teams must also have insurance binders available to the tournament director. It is highly recommended that a team e-mails the binder to the tournament director before the start of the tournament. This MUST be listed on all entry forms and e-mails to the teams.

ASA registered umpires MUST be used. Tournaments must contact the local ASA UIC a minimum of two weeks prior to the start of the tournament in order to schedule umpires. The USA SOFTBALL MA. has a list of the local ASA UICs for your area. Two umpires are recommended for 14A, 16A, & 18U events.

Tournaments must have a website that list teams entered into this event or must use the ASANewEngland.com website. Tournament directors that use the ASANewEngland.com website to allow teams to register for their event MUST maintain their tournament listing. Each tournament director that uses this site will get a username and password to approve or deny teams entry into their tournament.

Tournaments must have a minimum time limit of 1 hour 30 minutes. THE TIME LIMIT CANNOT BE A DROP DEAD TIME. Once an inning begins and time expires, the inning must be completed per ASA rules. Exceptions to this rule will be allowed in cases of inclement weather or in cases of scrimmages and showcase format tournaments.

Tournaments must send out single elimination seeded brackets with teams' pool play schedules. Tournament directors will also inform teams how they will receive their single elimination schedules once pool play has been completed. Tournament Directors are prohibited from hosting tournaments where brackets are not made available prior to the start of the tournament. Exceptions are made for weather related schedule changes.

**ANY TOURNAMENT RULES THAT VARY FROM THE CURRENT SEASON'S ASA RULE BOOK MUST BE APPROVED BY THE USA SOFTBALL MA.**

18+ Tournaments will be limited to one per weekend across the USA SOFTBALL MA.

Tournament directors for B & C tournaments are required to submit to the USA SOFTBALL MA. their final pool play results and bracket play within 7 days of conclusion of tournament. This will be used to track B & C teams to see if reclassifications need to occur.

Failure to abide by these procedures may result in denial of future local tournament sanctions.